



**Melissa Watts**  
Robinson G. Jones Elementary

August 1, 2024

Dear Robinson G. Jones Parents/ Guardians,

On behalf of the staff at R.G. Jones, we are delighted to welcome both our returning families and those joining us for the first time. We hope you had a wonderful summer and are excited as we are for the 2024 - 2025 academic school year, that's going to be filled with learning, growth and memorable experiences. I am sending you this letter to provide information you will need to be best prepared for the start of the upcoming school year. **Opening Day for students in Grades 1-8 is Monday, August 19th, 2024, at 8:35am (breakfast begins at 8:15am).**

Our theme for this school year is "We Grow Together." At R.G. Jones, we are committed to providing a nurturing and stimulating environment where every child can thrive academically, socially, and emotionally. Our team of dedicated educators are passionate about fostering growth and ensuring that each student reaches their full potential.

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\*Below are some upcoming events and important information for the upcoming school year:



### **R.G. Jones' Back to School Meet the Staff Festival**

(Flyer attached) Thursday, August 15, 2024, staff will be at school from 4 – 6pm to welcome and meet with both parents and students. For those students that attend, they will receive a FREE bookbag with school supplies. This will be a fun, family event, that includes snacks, welcome back info and resources. We hope to see you on Thursday, August 15<sup>th</sup>! Special NFL players donated backpacks!!!!

**Kindergarten Back to School Schedule:** Kindergarten dates for assessments, phase-in, and orientation will be August 19-22, 2024. Assessments, phase-in, and orientation will be by appointment. Your child's kindergarten teacher will contact you and give a time and date for your assessment, phase in and orientation. For registrations needs go to [Registration and Enrollment / Kindergarten \(clevelandmetroschools.org\)](https://www.clevelandmetroschools.org/Registration-and-Enrollment/Kindergarten). On August 23, 2024, it will be kindergarten's first full day of school.

**Preschool Back to School Schedule:** From August 27-August 30, 2024, preschool will have parent orientation and phase-

in by appointment. On September 3, 2024, it will be preschool's first full day of school. Your child's preschool teacher will contact you and give you a date for your parent orientation. Parents and Guardians may begin the enrollment process for Preschool by visiting the District's School Choice Portal. Go to [Registration and Enrollment / Preschool \(clevelandmetroschools.org\)](https://clevelandmetroschools.org/Registration-and-Enrollment/Preschool) to make your child's school selection today — choose up to three schools!

**No Cell Phones/Electronics**: The Cleveland Metropolitan School District has adopted a CELL PHONE FREE POLICY this school year that will be implemented on the first day of school. Students in ALL grade levels will be required to turn-in their cell phone when entering the school. The cell phones will be locked away and secured from arrival until dismissal time. This new policy will be strictly enforced for all students. Please begin to have a conversation with your child so he/she/they are aware of the new rules. This also includes other electronics including ear buds. Students will be expected to follow the new guidelines. This should not be an issue, since we collected cell phones at R.G. Jones last year. **Students failing to adhere to the policy will be issued discipline based on the district policy.** Flyer attached including more details about the cell phone procedures.



**ARRIVAL PROCEDURES**: Parents/Guardians should have their children arrive no earlier than 8:15am, as there is no adult supervision until 8:15am. For arrival, we will have students line up in the side parking lot (off Violet), in their appropriate grade lines (pictured below). Cars are not allowed in the blocked-off playground parking lot during arrival. At approximately 8:15am. We will then proceed to walk to the front of the building and enter through the main entrance, to get our bags checked and walk through the metal detector. If your child is not eating breakfast, they should arrive at school at 8:30am. School begins at 8:35am.

**Traffic Procedures**: Parents are asked to enter the parking lot off Violet. Proceed with the loop shaped driving pattern (below). Drop off your scholar at the cones, then proceed to exit out of the parking lot to Violet from the main entrance. We ask that scholars are dropped off at the “west” side of the school, back parking lot and **not** on West 150<sup>th</sup> at the bus loading zone or in front of the school. **Please be aware that Violet is a one-way street during arrival and drop-off hours. You could receive a ticket from the Cleveland Police Department if you ignore the “one-way” traffic rules. We must follow the city of Cleveland traffic pattern.**



**DISMISSAL PROCEDURES:** For the 2024-2025 school year, dismissal is at 3:05pm. Bus riders will dismiss from the front of the building, exit towards the pillars and flagpole, and wait in the designated areas to be called to their bus. No students are allowed to run in the front grass unattended.

Walkers will dismiss from the Coe Street exit door at the front of the building to walk south on West 150<sup>th</sup> or to the crossing guard area. All other walkers will exit from the gym doors to the back sidewalk to walk to Violet and West 150<sup>th</sup> going north.

Parents picking up their children must remain in their vehicles and move forward as the line proceeds. Please stay in your car and follow the line to the colored boarding areas for your students' grade level. Cars are not allowed in the blocked-off playground parking lot during dismissal. Students will be waiting in the parking lot /sidewalk for their parents. Pick-up will be supervised by R.G. Jones staff.

I hope this letter is informative and answers some of your concerns and questions. If you need more information, please do not hesitate to contact us at (216) 838-6750. More info can always be found on CMSD's website: <https://www.clevelandmetroschools.org/>

Sincerely,

*Melissa Watts*

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