

# Sunbeam School

2019-2020 Building Procedures

## Arrival

### Step One

1. Approach the school from Mt. Overlook.
2. Make a LEFT onto Sunbeam Way
3. In the morning, the Round-a-bout is reserved for BUS traffic only.



### Step Two

4. Drop your scholars off at the sidewalk with the blue pillars.
5. Scholars will walk to the front door.



### Step Three

6. Continue down Sunbeam Way
7. Be aware of crossing pedestrians.
8. No Parking or waiting on Sunbeam Way.



### Step Four

9. Right Turn Only onto Larchmere.



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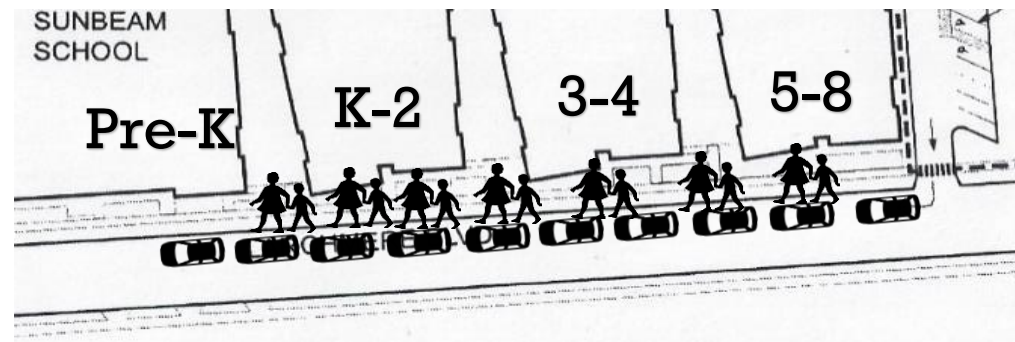
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## *Larchmere Dismissal*

### **Car Riders**

1. Pull up parallel to the Larchmere
2. Form ONE LANE on the Northbound Curb ONLY
3. Please remain in your vehicle
4. Teachers may escort students to parent's vehicles.
5. Have a great day!

**\*\*Any parents needing an afternoon appointment, please park on Mt. Overlook**



### **Pre-Kindergarten ONLY Sign-Out**



**Step One**  
Park along Larchmere



**Step Two**  
Walk up to the ramp to  
Gate 32



**Step Three**  
Sign student out at the classroom  
door.