



School Parent and Family Engagement Policy

School Year 2025-2026

In support of strengthening student academic achievement, **Andrew J. Rickoff** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a parent and family engagement policy (written or posted on school website), agreed on by such parents and family members, that shall describe the means of carrying out the requirements of the Every Students Succeeds Act (ESSA) Section 1116. Parents and family members shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents and family members can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of the parents, family members, and the school. The policy establishes the school's expectations for parent and family engagement and describes how the school will implement several specific parental and family engagement activities.

Andrew J. Rickoff understands that parent and family engagement mean the participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- Parents and families play an integral role in assisting their child's learning
- Parents and families are encouraged to be actively involved in their child's education at school
- Parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child

Andrew J. Rickoff agrees to implement the following requirements as outlined by ESSA Section 1116:

A. ANNUAL TITLE I MEETING

Andrew J. Rickoff will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents and family members of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' and family members requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent and family compact.

We will have an Open House for all students on Thursday, September 11th from 6:00-8:00 pm. We will provide and review Title I guidelines, Parent Compact, Student/Parent handbook and classroom procedures for the 2025-2026 school year.

B. FLEXIBLE NUMBER OF MEETINGS

Andrew J. Rickoff will offer a flexible number of engagement meetings in accordance with the OPHAS level as outlined in Part A at convenient times for parents and families, such as meetings in the morning or evening (for which the school may use Title I funds to provide transportation, childcare or home visits, as such services relate to parent and family engagement (if the state's current OPHAS Level is 1).

The Parent Café will be held monthly; we will meet for 1 hour in the media center. We will also have quarterly curriculum nights: Literacy around ELA, Black History Program around ELA and STEM with emphasis on robotics and science.

C. JOINTLY DEVELOPED

Andrew J. Rickoff will take the following actions to engage parents and families in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan.

- *Parent cafés will meet monthly to engage parents and provide insight and receive feedback with parent voice.*

D. COMMUNICATION

Andrew J. Rickoff will provide parents and families of participating children timely information about programs under Title I, including:

- a) a description and explanation of the curriculum in use,
- b) forms of academic assessment used to measure student progress,
- c) achievement levels of the challenging State academic standards, and
- d) if requested by parents and families, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicable possible.

Information related to the school and parent and family engagement programs, meetings, and other activities, will be provided to the parents and families of enrolled children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents and families can understand.

Andrew J. Rickoff communicates with families through robo calls. Class Dojo postings, parent newsletter, flyers placed in bookbags, and postings on the school website.

E. DISSENSION PROCESS

Andrew J. Rickoff will submit any comments/concerns to the CMSD Office of Family and Community Engagement if the schoolwide plan and/or parent and family engagement policy is not satisfactory to parents and family members.

Any comments/concerns can be emailed to the Executive Director of Family and Community Engagement, Tracy Hill, at tracy.hill@clevelandmetroschools.org.

F. SCHOOL-PARENT COMPACT

Andrew J. Rickoff will take the following actions to jointly develop with parents and family members of enrolled children a school-parent and family compact that outlines how parents, families, school, staff, and students will share the responsibility for improved student academic achievement and develop a partnership to help children achieve the state's high standard and how the plan is used, reviewed, and updated.

The school-parent compact will be developed with the principal administrative team and our parent ambassador. The information will be provided to parents during our Back-to-School Meet and Greet as well as Open House. It will be placed on the website and copies will be available in the parent ambassador's office.

G. BUILD CAPACITY OF PARENTS

Andrew J. Rickoff will build the parent and family capacity for strong family engagement to ensure effective engagement of parents and families and to support a partnership among the school and the community to improve student academic achievement through the following:

- Materials and training to help parents and families to work with their children to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Provide assistance to parents and families of enrolled children, as appropriate, in understanding topics such as the following:
 - the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Title I, Part A,
 - how to monitor their child's progress, and
 - how to work with educators to improve the achievement of their children.
- Educate school personnel, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents and families, in the value and utility of the contributions of parents and families, and in how to reach out to, communicate with, and work with parents and families as equal

partners, implement and coordinate parent and family programs, and build ties between parents, families, and the school.

- Coordinate and integrate parental and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as family resource centers and materials that encourage and support parents and families to fully participate in the education of their children.

The parent ambassador will collect resources for parents from Woodland Data Center for summer academic resources and winter packets. Parent ambassador also has parent resources in her office as well as, inside of the main office a brochure board for parents.

H. ACCESSIBILITY

Andrew J. Rickoff in carrying out the parent and family engagement requirements of this part, to the extent practicable, shall provide full opportunities, for the participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format, and to the extent practicable, in a language such parents/caregivers understand.

Parents of students with disabilities are afforded the same opportunities to participate in parent cafes and express their needs. We also have a member of the district special education department in our building weekly to bounce ideas and provide feedback.

This School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents and families of children participating in Title I, Part A programs.

This policy was developed in a meeting with the principal and other building leadership with the parent ambassador in a meeting after school. The point of the meeting was to gag how the previous school year went and what next steps we need to develop to continue success. Ideas were gathered from the end of year parent café and the ongoing conversations with our parent ambassador.

This policy was adopted by the Cleveland Metropolitan School District and will be in effect for the period of (School Year). The school will distribute this policy to all parents and families of participating Title I, Part A children on or before **June 3, 2025**.

(Signature of Principal)

(Signature of Parent/Caregiver Leader)

(Date)

(Date)